

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES
May 4, 2016**

A regular meeting of the Sanborn Regional School Board was held on Wednesday, May 4, 2016. The meeting was called to order at 7:05 pm by Sanborn Regional School Board Chairperson Corey Masson.

ATTENDANCE:

SRSD SCHOOL BOARD

Corey Masson, Chairperson
Roberto Miller
Nancy Ross
Pamela Brown
Peter Broderick

ABSENT:

Jan Bennett
Monique Ricard – Student Council

ADMINISTRATORS

Dr. Brian Blake, Superintendent of Schools
Carol Coppola, Business Manager
Jodi Gutterman, Student Services Director

The meeting began with a Salute to the Flag.

REVIEW AGENDA – No amendments made

APPROVAL OF MINUTES

Motion made by Ms. Ross to approve the public minutes of April 20, 2016. Seconded by Mr. Miller.

Ms. Brown wanted the words “in attempt” removed from the last sentence on page 2. On page 3, Dr. Blake clarified that Policy EISA will be a new Committee which will be part of Policy BGC. On page 7, Dr. Blake wanted Wednesday, May 12, 2016 to be changed to “Thursday”.

VOTE: 5-0-1 (Bennett absent)

Motion made by Ms. Ross to approve the non-public minutes of April 20, 2016. Seconded by Mr. Miller. VOTE: 5-0-1 (Bennett absent)

EXPENDITURES REGISTER & MANIFEST – REVIEW AND SIGN

The Board reviewed and signed #23 Payroll Manifest and #27 Accounts Payable Manifest dated 5/4/16.

ADMINISTRATIVE REPORTS

a. Assessment/PACE

Ellen Hume-Howard and Michael Turmelle provided an in-depth presentation to the Board involving assessment practices in the District and the PACE project. Ellen explained the big piece of the assessment is to focus on alignment to the needs of the students and is designed to maximize their skills. She discussed the limits of standardized testing and made comparisons of standardized testing to performance assessments and its benefits. Ellen provided several examples of the types of projects the students at various grade levels would be asked to perform for performance assessment. She described the interdisciplinary teams at every grade level.

The Board thanked them for their informative presentation.

Mr. Broderick asked if this has effect on the Fremont students coming in as freshman. Ellen explained their teachers work closely with the Fremont teachers and we share everything with them and they are invited to all the professional development.

STUDENT COUNCIL REPORT

Mr. Masson explained that since Monique Ricard knew she was going to be unable to attend this meeting, she provided information highlighting school events over the upcoming couple of weeks for the Board.

SCHOOL BOARD COMMITTEE REPORTS

a. Finance Committee

Ms. Ross provided an update for the Board. The Finance Committee met this evening at 5:00. The major topic discussed was the purchase of Chromebooks. The administration is asking for 857 Chromebooks. The Finance Committee took a vote to recommend the 857 Chromebooks using monies transferred from the textbook line items. The cost of each Chromebook is \$200.

Ms. Ross explained they discussed the need to mount the projectors in the elementary schools on the ceilings as a safety measure. There are 29 projectors at Bakie Elementary and Middle School and 28 projectors at Memorial Elementary for a total cost of \$78,260. The monies were moved from one line item to another. The Finance Committee took a unanimous vote.

She explained both projects require electrical work and that will go out to bid. They have received pricing on the hardware.

Ms. Ross stated that they had voted on the Business Administrators and the Non-Union retirements to fund. Monies were transferred from one line to another. No further meetings were scheduled.

Mr. Masson had several questions regarding the purchase of the Chromebooks. Ms. Coppola explained there are replacement plans to support these devices, as well as other technology equipment we have. It is in the budget. She stated they received multiple quotes on them.

Mr. Masson referred to the technology equipment request that had been in the budget and asked if these items were in that budget that they worked on. Ms. Coppola stated these were not in that budget and added that most of this was from textbook money. Rather than purchase text books, they will purchase the Chromebooks at much less of a cost. The Chromebooks are intended for students in Grades 3 through 10.

Ellen explained they needed approval on the Chromebooks first and will now go forward with a plan. Mr. Masson stated he wants to see the plan.

b. Policy Committee

Ms. Ross updated the Board. The Policy Committee met tonight at 6:00 to review policies BDE, BDEE, BGC, and Section C which are in the Board packets. The Policy Committee will meet again on June 1, 2016 at 6:00 pm.

SCHOOL BOARD CHAIRPERSON'S COMMENTS

Mr. Masson informed the Board he attended the NHSBA (New Hampshire School Board Association) annual new school board orientation workshop along with some other members of the Board.

Mr. Masson announced the 8th Grade field trip to Boston.

Students at the Middle School performed a play last night which was very well done.

PUBLIC COMMENT

Jim Baker of Newton addressed the Board. He referenced the assessment on the competencies and asked how an individual vs. a team is assessed. Ellen explained they only measure competencies at the individual level.

Cheryl Gannon of Kingston commented that the Assessment presentation this evening was impressive and suggested a community forum on the subject. She would like to know how

students with special needs fit into the competency part of it. She asked how are they helped and fit into the program.

Mr. Masson stated they will have that information scheduled on their next agenda.

Anne Collyer of Newton appreciated the questions raised by Mr. Masson regarding the Chromebooks purchase.

SCHOOL BOARD COMMENT

Ms. Brown attended the NHSBA orientation workshop and found it to be very helpful and there were some interesting questions regarding Right to Know laws.

UNFINISHED BUSINESS

a. Election of Vice Chair

Mr. Masson requested the Board elect a Vice Chair in the event he is unable to attend a meeting.

**Motion made by Ms. Ross to elect Roberto Miller to Vice Chair. Seconded by Ms. Brown.
VOTE: 5-0-1 (Bennett absent)**

b. School Board Vacancy

Mr. Masson announced the deadline to submit a Letter of Intent must be received by May 6, 2016. A public Q & A session is scheduled for May 11, 2016 at 7:00 pm. Mr. Masson described the Q & A process.

Ms. Ross suggested that Board members submit questions. Mr. Broderick would also suggest soliciting questions from the public. The Board was in agreement.

c. Goal Setting Discussion

The Board had a lengthy discussion on the School Board's mission statement and Mr. Masson asked for feedback from Board members. Ms. Ross explained we need a supportive community to achieve what we want to achieve both academically and fiscally. Ms. Brown believes a goal of the School Board should be the need to have two-way communication with the community and have them initiate the communication. Mr. Miller referred to the Public Relations Committee and their involvement in that.

Ms. Brown suggested having parents highlight what they do to help their students be successful because she believes it is a team effort.

Mr. Masson asked the Board members if they believe any of the current 4 goals should be changed, to email him in advance of the next School Board meeting with any new goals they think the Board should have along with supporting reasons and what the objective would be in them.

NEW BUSINESS

a. Resignations

Dr. Blake informed the Board of four teachers who have not signed their contract. They are Danielle Guay (Grade 2 teacher), Julie Proctor (Grade 2 teacher), Kevin McGinty (high school Science Teacher), Ken Jacobs (high school science teacher).

Motion made by Ms. Brown to accept with regret the resignations received on May 4, 2016. Seconded by Ms. Ross. VOTE: 5-0-1 (Bennett absent) Motion passes

Dr. Blake stated there have been exit questions with these staff who are resigning and the reasons given were one lives too far away, two are going to neighboring districts for more money and no reason given by one.

b. Nominations

Dr. Blake announced Margaret D'Tesso is a 5th grade teacher at Bakie Elementary. Her budgeted salary is \$47,000 and she is coming in at \$40,120.

Motion made by Ms. Ross to accept the Superintendent's recommendation for a 5th grade teacher at Bakie Elementary dated May 4, 2016. Seconded by Ms. Brown. VOTE: 5-0-1 (Bennett absent) motion passes

c. Policies

Ms. Ross informed the Board the Policy Committee voted to approve Policy BDE as a final read. She read aloud the Policy to the Board.

Motion made by Mr. Miller to approve Policy BDE for a final read. Seconded by Mr. Broderick. VOTE: 5-0-1 (Bennett absent) motion passes

Ms. Ross read policy BDEE to the members.

Motion made by Ms. Ross to approve the changes made to policy BDEE. Seconded by Mr. Miller. Vote: 5-0-1 (Bennett absent) Motion passes

Ms. Ross read aloud Policy BGC. No changes were made.

Motion made by Mr. Miller to approve Policy BGC as a final read. Seconded by Mr. Broderick. VOTE: 5-0-1 (Bennett absent) Motion passes

The next meeting scheduled for the Policy Committee will be on June 1, 2016 at 6:00 pm. They will be reviewing SECTION C: General School Administration. Ms. Ross explained the amendments/additions to the hierarchy organizational chart.

d. Sub-Committee Meetings

Dr. Blake informed the Board he needs to have a meeting scheduled for the Personnel Committee as soon as possible. It is critical this occurs within the next week.

Ms. Coppola stated she needs to have a meeting scheduled for the Facilities Committee.

Mr. Masson mentioned EISA needs to be scheduled also.

Mr. Broderick referred to the Strategic Plan and requested an updated for the next meeting. Dr. Blake announced there is a Strategic Planning Committee public forum scheduled on May 11th at 7:00.

COMMUNICATIONS RECEIVED/SENT – None to report

WRITTEN INFORMATION – None to report

AGENDA ITEMS FOR NEXT REGULAR MEETING

School Board Vacancy
Additional items for Strategic Planning synopsis
How Competency Based Programs help students with special needs
Budget Committee report from May 12th
Goal setting session with feedback from Board members
Non-Union Administrative contract salary adjustments

PUBLIC COMMENT

Ms. Collyer invited the Board to participate in the annual Memorial Day Parade to be held on Monday, May 30th at 9:30 am.

SCHOOL BOARD COMMENT – none to report

ANNOUNCEMENTS

The next Sanborn Regional School Board Meeting will be held on Wednesday, May 18, 2016 at 7:00 pm in the School Board Room (Room 137) at the Sanborn Regional High School, 17 Danville Road, Kingston.

The next Budget Committee Meeting will be held on Thursday, May 12, 2016 at 7:30 pm in the School Board Room (Room 137), at the Sanborn Regional High School, 17 Danville Road, Kingston.

Mr. Masson made a suggestion to the Board about trimming the agenda and holding the Board to a deadline on meeting time to be 9:30 pm. He also mentioned to possibly consider holding one School Board meeting per month.

NON-PUBLIC SESSION – RSA 91-A:3 IIA

Motion made by Mr. Masson to enter into non-public session per RSA 91-A:3 IIA. Seconded by Ms. Ross. Vote: Mr. Miller-aye, Ms. Brown-aye, Mr. Broderick-aye, Ms. Ross-aye, Mr. Masson-aye 5-0-1(Bennett absent) Motion passes

The Board went into non-public session at 9:25 pm.

Minutes respectfully submitted by,

Linda Mahoney
Recording Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.